

**Interagency Coordinating Council (ICC)**  
**October 24, 2017**  
**Meeting Minutes**

**ICC MEMBERS:** Bruce Orr, Andrew Mensack, Ann Woolfolk, Pam Reuther, Cindy Brown, Carlos Duran, Ann Meduri, Mary Moor (Proxy for Susan Cczyk), Sarah Milner, Paula Broody, Pam Green, Mary Agnes Rutkowski

**INTERESTED PERSONS:** Kathleen Devine (CDW/DPH/North), Judith Gorra (CDW/DPH/South), Erik Hochrein (CDW/DPH/South), Patty Miller (EBS), Lisa Savino (Bayada Peds), Cynthia Taylor (CDW/DPH/South), Jessica Heesh-Butler (CDW/DPH/South), Kirsten Rosner (Parent, Kent County),

**STAFF:** Robert Bordley, Freda Collins, Peggy Miller, Pam Weir, Denise Cuff, Shebra Hall, Nancy Smith

*Participated via conference call ~ Heather Alford, Heidi Beck, Paula Broody*

**Introductions: Members & Guests**

Bruce Orr called the meeting to order at 12:14 pm. Meeting participants introduced themselves.

Minutes from the July 25, 2017 could not be approved due to the absence of a quorum.

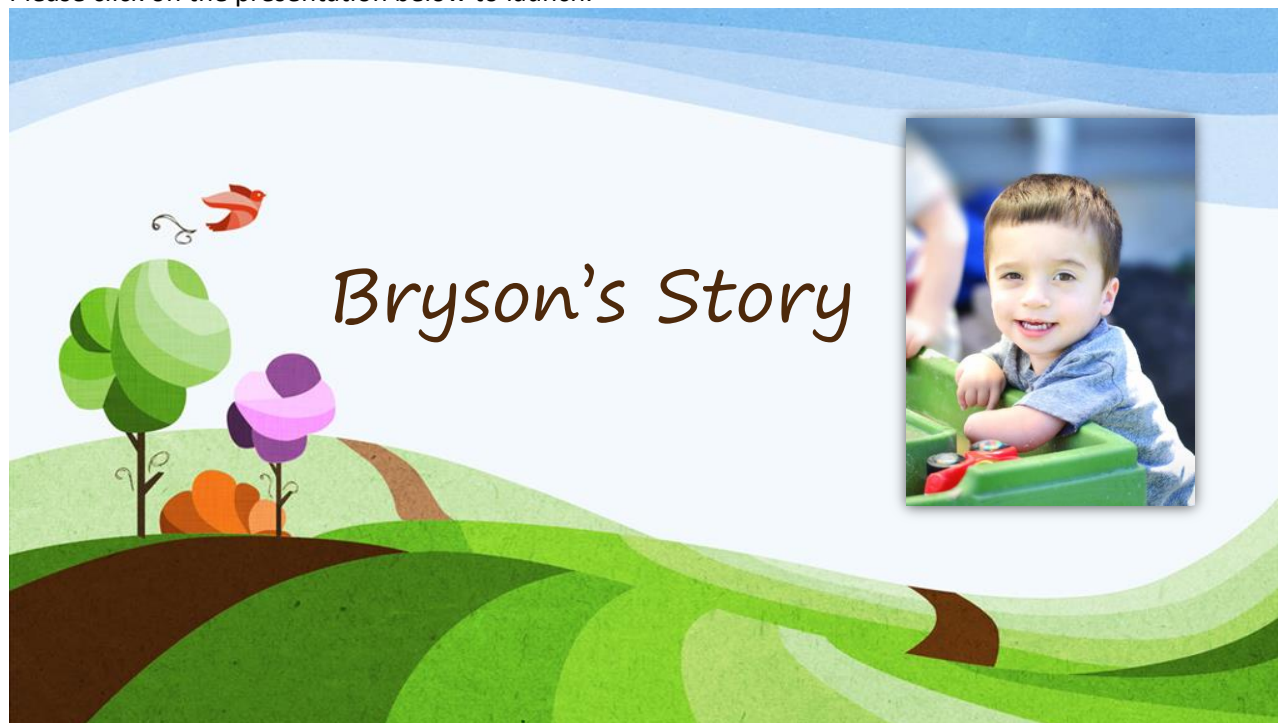
***Do you really need me?- Bruce Orr***

Bruce described his desire to travel to areas of the country he has yet to visit and spread the word regarding the need for and usefulness of early intervention. Bruce requested feedback from ICC members and participants to help guide his work. To reach Bruce to provide your feedback, please email him at [brucel.orr@gmail.com](mailto:brucel.orr@gmail.com).

**Family Story- Kirsten Rosner, Parent**

Kristin described her experience with Child Development Watch and her eagerness to raise awareness for children with rare conditions.

Please click on the presentation below to launch.



### **Membership Update and Creation of Committees Discussion**

Peggy Miller and Pam Weir updated attendees on the advancements made regarding membership and the new and renewed appointments made since the July meeting. The ICC Executive Committee was scheduled to meet with a representative of the Governor's office in August but the meeting was cancelled by the representative at the last minute. As a result, several conversations have taken place within the ICC Executive Committee members and more advancements regarding appointments are expected. An update will be provided at the January 23, 2018 meeting.

Three subcommittees are being formed:

Membership Subcommittee

Bylaws Review Subcommittee

Summer Birthday Rule Subcommittee

ICC members and interested parties are encouraged to participate and can join by contacting Pam Weir at [Pam.D.Weir@state.de.us](mailto:Pam.D.Weir@state.de.us).

### **Child Care Development Block Grant Fund (CCDBGF)- *Belvie Herbert, Division of Health and Social Services***

Belvie was unable to attend the meeting to present and will reschedule for a future date.

### **Family Survey Results- University of Delaware**

Representatives of the University of Delaware presented the 2016 Family Survey data results. For a copy of the report, please visit the link below.

<http://dhss.delaware.gov/dhss/dms/epqc/birth3/files/2016familysurvey.pdf>

### **CDW North Update- Gaye Council, Child Development Watch**

Gaye Council reported on current caseload data and important information. New staff has been hired and vacant positions remain. Mentoring could be impacted by staff turnover.

### **CDW South Update- Erik Hochrein, Child Development Watch**

Erik Hochrein reported on current caseload data and important information.

<b>CDW – South Exit COSF Data</b>	
<b>July - September 2017</b>	
Number of children exited	344
Number of COSF's collected	164
Number of outstanding COSF's	2

### **Final Thoughts: Announcements, Comments & News**

As with previous meetings, attendees discussed the need for more ICC members to be appointed and attend regularly to have a quorum and move ahead with some of the pressing issues discussed such as:

- CDW referrals and capacity
- Outreach to providers
- Chair positions on the Executive Committee
- Family engagement

Pam Weir and Peggy Miller described the process for an interested person to become an ICC member and the inconsistency of appointments this past year. ICC Executive Committee members discussed the work being done within the committee and expect movement regarding membership.

Meeting adjourned at 3:06.

#### **Next Meeting:**

Tuesday, April 24, 2018

12:00 noon ~ 3:00 PM

DE Technical & Community College Campus

400 A Corporate Training Center

Terry Campus, Dover DE

Additional information regarding early intervention may also be found on the Birth to Three website:

<http://www.dhss.delaware.gov/dhss/dms/epqc/birth3/directry.html>